



OFFICE OF THE MISSION DIRECTOR
NATIONAL HEALTH MISSION, ASSAM

Saikia Commercial Complex, G.S. Road, Srinagar Path, Christianbasti, Guwahati-781005
Website: <https://nhm.assam.gov.in> :: Phone No: 0361-2340236/39 :: Email Id: mdnrhmasm@gmail.com

TENDER DOCUMENT

**Short Tender for selection of a
firm/ agency for Establishment of Local Area Network (LAN) in the new premises of
Office of the Mission Director, National Health Mission, Assam**



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No. I/1442176/2026 / (ECF No. 758591)

Date: 16/02/2026

SHORT NOTICE INVITING TENDER (NIT)

Tender for selection of a firm/ agency for Establishment of Local Area Network (LAN) in the new premises of Office of the Mission Director, National Health Mission, Assam

Date of publication of the Tender	16th February 2026
Date of Pre-Bid Meeting	19th February 2023 at 11:00 AM
Last Date and Time of submission of Bid Document	23rd February 2026 to 11:00 AM
Date and Time of Bid opening	23rd February 2026 at 11.30 AM
Place of Pre-Bid Meeting and Bid opening	Office of the Mission Director, National Health Mission, Saikia Commercial Complex, Sri Nagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam.
Address for Communication	Mission Director, National Health Mission, Saikia Commercial Complex, Sri Nagar Path, Christianbasti, G.S Road, Guwahati-781005, Assam
Earnest Money Deposit (EMD)	₹ 5,000/- (Rupees Five Thousand only)

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SECTION-I

1.0 INSTRUCTION TO BIDDER

1.1 SUBMISSION OF BID

1.1.1 Tenders in Two Bid System i.e. Technical Bid and Price Bid, affixing court fee stamp of ₹8.25 or IPO of ₹10/- only, are invited separately by National Health Mission, Assam, from reputed Firms/ Agencies **for selection of a firm/ agency for Establishment of Local Area Network (LAN) in the new premises of Office of the Mission Director, National Health Mission, Assam.**

1.1.2 Bids in two parts {Technical bid (Cover “A”) and Price Bid (Cover “B”) should be submitted on or before due date & time at the Office of the Mission Director, National Health Mission, Saikia Commercial Complex, Shreenagar Path, Christianbasti, G S Road, Guwahati-781005, Assam.

1.2 IMPORTANT NOTES

1.2.1 The bidder shall quote prices in Indian Rupees only for the service.

1.2.2 Tender is invited for selection of a firm/ agency for Establishment of Local Area Network (LAN) in the new premises of Office of the Mission Director, National Health Mission, Assam.

1.2.3 Any amendment or clarifications (if any) shall be uploaded on <https://nhm.assam.gov.in> . No public or separate communication shall be sent to prospective bidders in this regard.

1.3 ELIGIBILITY CRITERIA

1.3.1 The bidder must be one of the following entities registered in India:

- i. A Company registered under the Companies Act; or
- ii. A Society registered under the Societies Registration Act, 1860; or
- iii. A Partnership Firm under the Indian Partnership Act, 1932; or
- iv. A Proprietorship Firm.

A copy of the registration certificate or Trade License or partnership deed, as applicable, must be submitted.

1.3.2 The bidder should have experience in supply and installation of IT equipment including LAN having a **minimum of three (3) years of experience** (as on the last date of bid submission). Self-attested copies of relevant **work orders or contracts** must be enclosed with the Technical Bid.

1.3.3 Average Annual Turnover of the bidder in the last three financial years i.e. 2022-23, 2023-24 and 2024-25 from similar activity (i.e. **supply and installation of IT equipment including LAN**) should not be less than **₹1.00 Lakh**. The average annual turnover certificate as issued by the Auditor/Chartered Accountant should be submitted in the format enclosed as **Annexure-IV**. The Certificate must be accompanied by attested copies of audited Statement of Accounts of last three financial years.

1.3.4 Bidder blacklisted either by the Bid Inviting Authority or by any State Government or Central Government Organization shall not be allowed to participate in the Bidding process during the period of blacklisting. An undertaking should be submitted in the format enclosed as **Annexure-XI**.

1.3.5 Registration: The Bidder should also be registered under Income Tax and GST. Self Attested copy of the GST Registration certificate and photo copy of PAN Card should be submitted along with the bid document.

1.4 GENERAL CONDITIONS

- 1.4.1** The Bid should be submitted along with Court Fee Stamp (₹8.25)/IPO (₹10.00) to the Mission Director, National Health Mission, Assam, Saikia Commercial Complex, Shreenagar Path, Christianbasti, G S Road, Guwahati-781005, Assam on or before the last date and time of submission of the Bid.
- 1.4.2** Bids will be opened in the presence of bidders / authorized representatives who choose to attend on the specified date and time as stipulated in the NIT.
- 1.4.3** At any time prior to the date of submission of bid, the Tender Inviting Authority may, for any reason, whether on his own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender document by an amendment. All prospective bidders who have received the tender document will be notified of the amendment and that will be binding on them. In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may at its discretion, extend the date and time for submission of bid (Technical & Financial Bid).
- 1.4.4** The Rate shall be valid for 1 year from the date of signing of the Agreement. The agreement will be signed for 1 year. The period may be further extended based on mutual consent on the same rate.
- 1.4.5** Interested eligible bidders may obtain further information from the office of the Tender Inviting Authority.

1.5 DELIVERABLES / SERVICES TO BE PROVIDED

- 1.5.1** The selected agency shall **deliver and install the items as per specification within 10 days from the date of issue of the work order.**
- 1.5.2** Location of Installation of the items in the new office premises of O/o Mission Director, National Health Mission, Assam: **“Office of the Mission Director, National Health Mission, Assam, 1st floor, ICMR Building (near office of the District Commissioner, Kamrup Metropolitan district), Hengrabari, Guwahati-36”**
- 1.5.3** Penalty @0.5% of the order value per week will be deducted with maximum limit of 10% for delay in delivery & installation of the items.
- 1.5.4** **Rate for the items will be valid for 1 year** and additional purchase order shall be placed for any additional requirement (if any) within this 1 year period.
- 1.5.5** The items delivered should be best quality and cover minimum 1 year warranty.
- 1.5.6** The detailed **Scope of Work** may be referred to at Clause/**Point 10** of this bid document.

1.6 TECHNO-COMMERCIAL BID - COVER “A”

- 1.6.1** The Bidder should furnish the following documents in a separate cover hereinafter called "Cover A".
- 1.6.2** **Court fee stamp of ₹8.25 or IPO of ₹10/-** in favour of **“State Health Society, Assam”** payable at Guwahati should be submitted.
- 1.6.3** The bid document must be accompanied by the Earnest Money Deposit (EMD) in the form of Demand Draft only in favour of **“State Health Society, Assam”** payable at Guwahati. EMD/Bid Security in any other form will not be entertained.
- The bid security of all unsuccessful bidders would be refunded without interest by Authority on finalization of the bid in all respects by the successful bidder. The bid security for the successful bidder would be returned without interest upon submission of Performance Bank Guarantee by the successful bidder. In case bid is submitted without the bid security then Authority reserves the right to reject the bid without providing opportunity for any further correspondence to the bidder concerned.
- 1.6.4** **Constitution of the Bidder:** Along with the Technical bid the bidder shall also furnish documentary evidence regarding constitution of the bidder such as Memorandum and Articles of Association, Certificate of incorporation, byelaws, partnership deed, etc.
- 1.6.5** **Particulars of the Bidder:** Particulars of the Bidder in the as per **Annexure - III** should be enclosed.

- 1.6.6** Attested copy of work order and completion certificate must be submitted with the Technical Bid.
- 1.6.7 Power of Attorney of Bidder:** Instruments such as Power of Attorney, Resolution of Board etc., authorizing an officer of the Bidder to be enclosed with the bid and such authorized officer should sign the bid documents as per **Annexure-VII** (if applicable).
- 1.6.8 Undertaking of Bidder:** Undertaking should be submitted as per **Annexure-II**.
- 1.6.9 Annual Turnover Certificate of the Bidder:** The average annual turnover certificate issued by the Auditor/Chartered Accountant should be submitted in the format enclosed as **Annexure - IV** of this Tender document. Certificate of Auditor/Chartered Accountant must be accompanied by attested copies of audited “Statement of Accountants” of last three financial years.
- 1.6.10 GST Registration Certificate& PAN:** Copy GST registration Certificate and Income Tax PAN.
- 1.6.11 Undertaking Against Fraud & Corruption:** Undertaking against fraud and corruption in the format at **Annexure-V**.
- 1.6.12 Agreed Terms & Conditions of Bidder:** Agreed Terms & Conditions as per **Annexure - VI**.
- 1.6.13 Signature with Seal:** Bid document duly stamped and signed in each page by the authorised person along with the Forwarding Letter as per "**Annexure - I**" should be submitted.
- 1.6.14 Checklist of Documents:** A Checklist (**Annexure-IX**) for the list of documents enclosed with their page number. The documents should be serially arranged as per this **Annexure-IX** and should be securely tied or bound.
- 1.6.15** The above documents should be sealed in a separate cover super scribed as "**TECHNICAL BID, COVER “A” (Tender for selection of a firm/ agency for Establishment of Local Area Network (LAN) in the new premises of Office of the Mission Director, National Health Mission, Assam due on 23/02/2026)**" and addressed to the Mission Director, National Health Mission, Assam, Saikia Commercial Complex, Sri Nagar Path, Christianbasti, G S Road, Guwahati-781005.

1.7 PRICE BID

1.7.1 The price bid/financial bid should be submitted as per **Annexure-VIII** only.

1.7.2 The price bid should be sealed in a separate cover super scribed as "PRICE BID, COVER "B" (Tender for due on.....)" and addressed to the Mission Director, National Health Mission, Assam, Saikia Commercial Complex, Srinagar Path, Christian Basti, G S Road, Guwahati-781005.

1.7.3 No Bidder shall be allowed at any time on any ground whatsoever to claim revision or modification in the rates quoted by him. Representation to make correction in the Tender documents on the ground of Clerical error, typographical error, etc., committed by the bidders in the Bids shall not be entertained after submission of the bids.

1.7.4 Both technical and price bid should be sealed in a separate cover super scribed as "**Tender for selection of a firm/ agency for Establishment of Local Area Network (LAN) in the new premises of Office of the Mission Director, National Health Mission, Assam due on.....**" and addressed to the Mission Director, National Health Mission, Assam, Saikia Commercial Complex, Srinagar Path, Christian Basti, G S Road, Guwahati-781005.

2. VALIDITY OF BID

Bids shall remain valid for acceptance for a period of 180 days after opening of Technical Bid i.e. Cover 'A'. Bids with shorter validity shall be rejected. Tender Inviting Authority may solicit bidders consent for an extension of validity period.

3. VALIDITY OF OFFER OF SUCCESSFUL BIDDER

The validity of offer of the successful bidder shall be at least 1 year from the date of finalization of the Rate and the successful bidder will be bound to provide services at agreed rates and terms during this period.

4. ACCEPTANCE OF TENDER

4.1 Tender Evaluation

Tenders will be evaluated with reference to various criteria of technical bid. **L1 bidder shall be selected based on the lowest rate (total value including GST)** quoted by the technically qualified/responsive bidders. Conditional discounts shall not be taken into

account for price comparison. **Financial bids will be opened for technically qualified bidders only.**

In case quoted price in numbers is not same with price quoted in words, then price quoted in words will be accepted.

4.2 Right to Reject Tender

Tender Inviting Authority reserves the right to accept the tender or to reject the tender at any point of time without assigning any reason.

4.3 Tender Acceptance

The acceptance of the tenders will be communicated to the successful bidder in writing.

5. AGREEMENT

The successful bidder shall execute an agreement on a non-judicial stamp paper of the value of ₹100 (stamp duty to be paid by the bidder) within 10 days from the date of the intimation from Tender Inviting Authority informing that his tender has been accepted or within 10 days from the date of issue of Rate Contract.

6. SECURITY DEPOSIT

- a.** The successful bidder, within 10 days of signing of the contract, shall be required to submit **Security Deposit amounting 5%** of the order value including applicable taxes in the form of bank guarantee/ fixed deposit from any Indian nationalized bank in favour of "State Health Society, Assam" **valid for a period of 1 year and 3 months** from the date of issue of the order.
- b.** The Authority may cancel the letter of award, if the successful Bidder (Applicant) withdraws its Proposal (Bid) after its acceptance or fails to submit the required Performance Securities for the initial contract, and forfeit the EMD.

7. NON ASSIGNMENT OR SUB- LETTING

The bidder shall not, at any time, assign, sub-let or make over the contract or the benefit thereof or any part thereof to any person or persons, whatsoever.

8. COMMUNICATION

All notices or communications relating to or arising out of the agreement or any of the terms thereof shall be considered duly served on or given to the bidder if delivered to him or left at his premises, places of business or abode.

9. ANNULMENT OF AWARD, FORFEITURE OF SECURITY DEPOSIT & FRESH AWARD

Failure of the successful bidder to comply with the requirements of signing of agreement and / or submission of security deposit within the time schedule as stipulated above shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security. Under such a situation, the proposal may be reviewed for award of the contract on the next lowest evaluated technically qualified bidder or go for a fresh bid depending on the circumstance. In case it is decided to go for the next lowest bidder, negotiation may be considered to bring down their price nearer to the originally evaluated lowest bid.

10. SCOPE OF WORK

a. Objective:

National Health Mission, Assam is the process to **shift the Office** of the Mission Director, national Health Mission, Assam to **new premises at “1st floor, ICMR Building (near office of the District Commissioner, Kamrup Metropolitan district), Hengrabari, Guwahati-36”**.

Local Area Network (LAN) with WiFi facility is being established in the new office for smooth functioning of the official works.

b. Deliverables:

- i. The selected agency shall **deliver and install the items as per specification within 10 days from the date of issue of the work order.**
- ii. Estimates quantity and specification of the items is as mentioned below:

SI	Item	Quantity	Minimum Required Specification
1	4U Wall-Mount Network Rack (Delivery and installation)	2 nos.	<ul style="list-style-type: none">▪ Rack Size: 4U Height▪ Mount Type: Wall Mount / Bracket Mount▪ Width: 550 mm ±10 mm▪ Depth: 450 mm to 600 mm▪ Height: Approx. 350 mm▪ Material: Cold Rolled Steel (CRCA), Min. 0.6 mm thickness▪ Finish: Powder Coated (Anti-Rust)▪ Load Capacity: Minimum 20–30 kg

SI	Item	Quantity	Minimum Required Specification
			<ul style="list-style-type: none"> ▪ Warranty: Minimum 1 year on-site warranty
2	24-Port Gigabit Unmanaged Ethernet Switch (Delivery and installation)	2 nos.	<ul style="list-style-type: none"> ▪ Total Ports: 24 × 10/100/1000 Mbps RJ45 ▪ Switching Capacity: 48 Gbps or Higher ▪ Packet Forwarding Rate: 35.7 Mpps (Million Packets/sec) ▪ MAC Address Table: Minimum 8K Entries ▪ Jumbo Frame Support: Up to 9K Bytes ▪ Warranty: Minimum 1 year on-site warranty
3	24-Port RJ45 Patch Panel (Delivery and installation including Punching)	2 nos.	<ul style="list-style-type: none"> ▪ Number of Ports: 24 RJ45 Ports ▪ Cable Type Support: Cat6 UTP ▪ Speed Support: 10/100/1000 Mbps (Gigabit Ethernet) ▪ Bandwidth: 250 MHz ▪ Termination Type: 110 / Krone Punch-Down ▪ Wire Gauge Support: 22–26 AWG Solid Copper ▪ Contact Plating: Gold-Plated Contacts ▪ Rack Size: 19-inch Standard Rack ▪ Height: 1U ▪ Body Material: Metal / Steel Chassis ▪ Warranty: Minimum 1 year on-site warranty
4	Wireless Router Wi-Fi 6 (IEEE 802.11ax) Dual-Band Router (Delivery and installation)	17 nos.	<ul style="list-style-type: none"> ▪ Frequency Bands: Dual Band (2.4 GHz + 5 GHz) ▪ Total Speed : ClassA X 1500 ▪ 2.4 GHz Speed: Up to 300 Mbps ▪ 5 GHz Speed: Up to 1200 Mbps ▪ MU-MIMO: Yes ▪ OFDMA: Yes ▪ Antennas: Minimum 4 External High-Gain Antennas ▪ WAN Port: 1 × Gigabit WAN ▪ LAN Ports: Minimum 3–4 × Gigabit LAN ▪ RAM: 256 MB ▪ WAN Connection Types: Static IP, Dynamic IP, PPPoE, PPTP, L2TP ▪ IPv4 / IPv6 Support: Yes ▪ DHCP Server: Yes ▪ VLAN Tagging: Supported ▪ VPN: Supported ▪ Warranty: Minimum 1 year on-site warranty
5	Cat6 Ethernet Patch Cable / Patch Cord	48 nos.	<ul style="list-style-type: none"> ▪ Cable Category: Cat6 UTP ▪ Bandwidth: 250 MHz

SI	Item	Quantity	Minimum Required Specification
	(1 meter)		<ul style="list-style-type: none"> ▪ Supported Speed: 10/100/1000 Mbps (Gigabit Ethernet) ▪ Connector Type: RJ45 Male to RJ45 Male ▪ Conductor Material: Stranded Copper ▪ Wire Gauge: 24–26 AWG ▪ Number of Pairs: 4 Twisted Pairs (8 Conductors) ▪ Jacket Material: PVC / LSZH Preferred ▪ Length: 1 meter
6	Cat6 Ethernet Patch Cable / Patch Cord (2 meter)	25 nos.	<ul style="list-style-type: none"> ▪ Cable Category: Cat6 UTP ▪ Bandwidth: 250 MHz ▪ Supported Speed: 10/100/1000 Mbps (Gigabit Ethernet) ▪ Connector Type: RJ45 Male to RJ45 Male ▪ Conductor Material: Stranded Copper ▪ Wire Gauge: 24–26 AWG ▪ Number of Pairs: 4 Twisted Pairs (8 Conductors) ▪ Jacket Material: PVC / LSZH Preferred ▪ Length: 2 meters
7	Information Outlet (IO Box) for LAN RJ45 Female Keystone Jack (Delivery and installation including Punching)	35 nos.	<ul style="list-style-type: none"> ▪ Connector Type: RJ45 Female Keystone Jack ▪ Category: Cat6 / Cat6A ▪ Bandwidth Support: Up to 1 Gbps / 10 Gbps Ready ▪ Termination Type: 110 Punch-Down ▪ Compliance: TIA/EIA-568-C / ISO/ IEC 11801 ▪ Conductor Support: 23–24 AWG Solid Copper ▪ Shielding: UTP (Unshielded)
8	Category 6 (Cat6) UTP LAN Cable (Delivery and installation)	1000 m (Approx.)	<ul style="list-style-type: none"> ▪ Cable Category: Cat6 UTP (Unshielded Twisted Pair) ▪ Bandwidth: 250 MHz ▪ Supported Speed: 10/100/1000 Mbps (Gigabit Ethernet) ▪ Conductor Material: 100% Solid Bare Copper (NOT CCA) ▪ Wire Gauge: 23 AWG Solid Copper ▪ Number of Pairs: 4 Twisted Pairs (8 Conductors) ▪ Insulation Material: HDPE / PVC
9	PVC Casing and Capping Pipe (Delivery and installation)	800 m (Approx.)	<ul style="list-style-type: none"> ▪ Material: Unplasticized Polyvinyl Chloride (uPVC). ▪ Size: 25mm x 16mm ▪ Grade: High-impact, virgin PVC, specifically

SI	Item	Quantity	Minimum Required Specification
			<p>designed to be fire-resistant (flame retardant) to prevent fire spread.</p> <ul style="list-style-type: none"> ▪ Rigidity: Non-corrosive, non-conductive, and rigid to protect data cables from physical damage. ▪ Design: Two-piece system—a base channel (casing) and a snap-on cover (capping). Double locking for better security, smooth surface ▪ Colour: White color for aesthetic blending.

- iii. In case of **Cat 6 Cable and PVC Casing and Capping Pipe**, actual requirement may vary during installation. Bills should be raised based on actual utilization. If the actual requirement is more than estimated requirement, then separate purchase order shall be issued.
- iv. Location of Installation of the items in the new office premises of O/o Mission Director, National Health Mission, Assam: **“Office of the Mission Director, National Health Mission, Assam, 1st floor, ICMR Building (near office of the District Commissioner, Kamrup Metropolitan district), Hengrabari, Guwahati-36”**
- v. Penalty @0.5% of the order value per week will be deducted with maximum limit of 10% for delay in delivery & installation of the items.
- vi. **Rate for the items will be valid for 1 year** and additional purchase order shall be placed for any additional requirement (if any) within this 1 year period.
- vii. The items delivered should be best quality and cover minimum 1 year warranty.

11. PAYMENT TERMS

- a. No advance payments will be made to the successful bidder.
- b. Payments towards the service will be made strictly as per rules of the Tender Inviting Authority.
- c. **Payments will be released only after completion of delivery, installation and successful testing.**
- d. In case of **Cat 6 Cable and PVC Casing and Capping Pipe, actual requirement may vary during installation. Bills should be raised based on actual utilization.** If the actual requirement is more than estimated requirement, then separate purchase order shall be issued.
- e. Bill in triplicate along with the **Delivery Challan and Installation Report** should be submitted for release of the payment.
- f. **Without Agreement and Performance Security Deposit, payment shall not be released.**
- g. In case of any enhancement in tax due to notification of the Government after the date of submission of bids and during the validity period of contract, the quantum of additional tax so levied will be allowed to be charged extra as a separate item without any change in price structure under the tender. For claiming the additional cost on account of the increase in tax, the bidder should produce a letter from the concerned Authority confirming payment of additional tax on the services to the Tender Inviting Authority and also must claim the same in the invoice separately.

12. FRAUD & CORRUPTION

- a. The bidders, suppliers & contractors shall observe the highest standard of ethics during bidding and during performance of the contract. For the purposes of this provision, the following acts shall be considered as corrupt and / or fraudulent practices –
- (a) “Corrupt Practice” means offering, giving, receiving, or soliciting directly or indirectly, of anything of value to influence the action of an official in the procurement process or in contract execution.
 - (b) “Fraudulent Practice” means misrepresentation or omission of facts in execution of contract.
 - (c) “Collusive practice” means a scheme of arrangement between two or more bidders, with or without the knowledge of the Authority, designed to establish bid prices at artificial, non-competitive level.
 - (d) “Coercive Practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process or in execution of a contract.
- b. During the process of evaluation of a bid or proposal for award of a contract, if it is detected that a bidder directly or through agent has engaged in corrupt, fraudulent, collusive or coercive practice in competing for the contract in question, then a) the bid shall be rejected and b) declare the firm ineligible for a specific period or indefinitely to participate in a bidding process. However, if any such practice is detected at any subsequent stage or during execution of the contract, the Authority will exercise the right to cancel the contract and make suitable alternative arrangement at the risk and cost of such offending bidder.

13. JURISDICTION OF COURT

Legal proceedings if any shall be subject to Gauhati High Court, Guwahati, Assam jurisdiction only.

14. SAVINGS CLAUSE

No suit, prosecution or any legal proceedings shall lie against Tender Inviting Authority or any person working under the directions of the authority, for anything that is done in good faith or intended to be done in pursuance of the tender.

SECTION – II

ANNEXURE - I: FORWARDING LETTER

(To be submitted by all bidders/applicants on their letterhead)

Date.....

To

The

Sub: Tender for

Tender Ref No:..... Dated

Sir,

We are submitting, herewith our bid for
.....

We agree to accept all the terms and condition as stipulated in Tender document. We also agree to submit required Performance Security as stipulated in Tender document, if selected for signing the contract.

We agree to keep our offer valid for the period as stipulated in your Tender document.

Enclosures:

- a)
- b)
- c)
- d)
- e)

Signature of the Bidder.....

Seal of the Bidder.....

ANNEXURE - II : UNDERTAKING (BY THE BIDDER)

UNDERTAKING

To

Mission Director,
National Health Mission, Assam

Tender No. _____

For _____

Sir,

1. I, Shri _____, on behalf of M/s _____ having registered office at _____ and branch office at-----, do hereby declare that I have gone through the terms and conditions mentioned for the above and undertake to comply with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance for a period of one year from the date of award of contract to us.
2. We agree to the conditions of the tender under which the PERFORMANCE SECURITY DEPOSIT shall be forfeited by us.
3. The tender inviting authority has the right to accept or reject any or all the tenders without assigning any reason.
4. We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.
5. We hereby declare that there is no vigilance/CBI or court case pending/contemplated against us at the moment.
6. We hereby declare that, our organization is not blacklisted by any Government Organization.
7. We hereby declare that, our organization is not under legal action for corrupt or fraudulent practices

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE FIRM :

ANNEXURE - III: PARTICULARS OF THE BIDDER

SI		
1	Name of the Bidder	
2	Registration No and Valid Up to	
3	Address of the Registered Office	
	Phone No:	
	Fax No:	
	Official Email ID:	
4	Year of Establishment	
5	Type of Organization (Govt. Undertaking/ Corporation/ Public Limited/ Private Limited/ Proprietorship Firm etc)	
6	Name & Designation of the Authorized Signatory	
7	Contact Person	
	Name:	
	Designation:	
	Phone No:	
	Fax No:	
	Mobile No:	
	Email ID:	
6	Address of Guwahati/ Assam Office	
7	Contact Person of Guwahati, Assam Office	
	Name:	
	Designation:	
	Phone No:	
	Fax No:	
	Mobile No:	
	Email ID:	
8	Brief Description of the organization	

Date:

Place:

Signature of Bidders

Name

Office Seal

ANNEXURE - IV: TURNOVER CERTIFICATE (FROM SIMILAR ACTIVITY)

(TO BE FURNISHED IN THE LETTER HEAD OF THE AUDITOR/CA)

This is to certify that the average annual turnover of M/s in last three financial years is Rs(In words).

This is further to certify that the financial information as furnished below are true and correct and are inconsistent with the Statement of Accounts (audited) and other Statutory Returns.

Financial Year	Turnover
Total	
Average	

Date :

Seal :

Signature of Auditor / Chartered
Accountant
(Name in Capital Letters)
Firm Registration No.....

UDIN:

ANNEXURE-V: UNDERTAKING AGAINST FRAUD & CORRUPTION

We do hereby undertake that, in competing for (and, if the award is made to us, in executing) the bid “**Tender for**” under Tender Reference No we shall strictly observe the policy against fraud and corruption in force in India.

SIGNATURE :

NAME & DESIGNATION :

DATE :

NAME & ADDRESS OF THE FIRM :

ANNEXURE-VI: AGREED TERMS & CONDITIONS

Tender No. & Date _____

A. Details of Bidder

Bidder Name:

Offer Ref:

Contact Person:

Telephone No:

Signature:

Fax No:

E-mail:

B. Definitions

1. "Purchaser" means the Mission Director, National Health Mission, Assam or his authorized representative.
2. "Bidder" means a person or firm or company who has made an offer for supply of goods and /or service as per tender.
3. "Vendor" or "Supplier" means a person or firm or company, to whom the order is addressed for supply of goods and /or services.
4. "Site" means the premises of the purchaser or any other place as decided by the Purchaser.

NOTE: The questionnaire below must be duly filled in and should be enclosed with un-priced Technical Bid, (Cover A). Clauses confirmed here under should not be repeated. All commercial terms and conditions should be indicated in this format. If necessary, details including deviations to the terms and conditions of the bid document, if any, should be enclosed as annexure to this questionnaire.

Sl. No.	Description	<u>Vendor's Confirmation</u> (Confirmed/Noted/Deviation furnished separately)
	C. Technical	
1.	Confirm acceptance of Technical Specification and scope of supply as per Tender Document.	

Sl. No.	Description	<u>Vendor's Confirmation</u> (Confirmed/Noted/Deviation furnished separately)
2.	In case of deviations, confirm that the same have been highlighted separately.	
3.	Confirm that literature and technical data, wherever applicable, have been enclosed.	
4.	Confirm that all certificates/ documents furnished and Court Fee stamp affixed.	
5.	Confirm acceptance of Guarantee condition indicated.	
	D. Commercial	
1.	It is noted that any deviations to the commercial terms and conditions shall lead to loading of prices or rejection of offer.	
2.	Confirm furnishing of price break-up of each item showing basic rate of service and GST as % age of basic rate to arrive at final price in D1 above.	
3.	It is noted that the statutory variations in taxes and duties within the contractual delivery period shall be borne by the NHM authority.	
4.	Confirm that in case any new or additional duties and taxes are imposed after the contractual delivery date due to delays attributable to the supplier the same shall be borne by the agency.	
5.	Confirm acceptance of relevant payment terms specified in the bid document.	
6.	It is noted that delivery period, price reduction, termination etc., are subject to Force Majeure Condition as stipulated in the bid document.	
7.	Confirm that the quoted prices shall remain firm & fixed till validity of the tender.	
8.	Confirm that security deposit of 5% of the yearly contract values including taxes in the form of a Bank Guarantee from a scheduled commercial bank having branch in Guwahati shall be furnished, which will be valid for a period of 90 days beyond the contract period.	

Sl. No.	Description	<u>Vendor's Confirmation</u> (Confirmed/Noted/Deviation furnished separately)
9.	Terms & Conditions indicated in this format shall not be repeated in the bid. Terms & Conditions indicated elsewhere and contradicting those in this format shall be ignored. Confirm compliance.	
10.	Confirm that you shall observe the highest standard of ethics during bidding and in case favored with an order, the execution of the order will be completed, without resorting to any fraud, corruption and/or coercion.	
11.	Confirm that the offer shall be valid for a period of 180 days from the date of bid opening.	

SIGNATURE :

NAME & DESIGNATION :

DATE :

NAME & ADDRESS OF THE FIRM

ANNEXURE - VII : FORMAT OF POWER-OF-ATTORNEY FOR SIGNING OF BID

POWER OF ATTORNEY

(On Stamp Paper of relevant value)

Know all men by these presents, we _____ (name of the company and address of the registered office) do hereby appoint and authorize Mr / Ms _____ (full name and residential address) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid document for **“Tender for” for National Health Mission, Assam**, in response to the tenders invited by Mission Director, National Health Mission, Assam including signing and submission of all documents and providing information / responses to National Health Mission, Assam in all matters in connection with our bid.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this _____ day of _____ 202

For _____

(Signature)

(Name, Designation and Address)

Accepted

(Signature)

(Name, Title and Address of the Attorney)

Date:

Note:

1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants and when it is so required the same should be under common seal affixed in accordance with the required procedure.
2. Also, wherever required, the bidder should submit for verification the extract of the charter documents and documents such as a resolution / power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the bidder.
3. In case the bid is signed by an authorized Director / Partner or Proprietor of the bidder, a certified copy of the appropriate resolution / document conveying such authority may be enclosed in lieu of the Power of Attorney.

ANNEXURE - VIII: FINANCIAL BID (Price Bid)

Price Bid Format								
Sl	Item	Qty	Rate (Rs.)	Amount (Rs.)	GST (%)	GST Amount (Rs.)	Total Amount including GST (Rs.)	Total Amount including GST in words
1	4U Wall-Mount Network Rack (Delivery and installation)	2 nos.						
2	24-Port Gigabit Unmanaged Ethernet Switch (Delivery and installation)	2 nos.						
3	24-Port RJ45 Patch Panel (Delivery and installation including Punching)	2 nos.						
4	Wireless Router Wi-Fi 6 (IEEE 802.11ax) Dual-Band Router (Delivery and installation)	17 nos.						
5	Cat6 Ethernet Patch Cable / Patch Cord (1 meter)	48 nos.						
6	Cat6 Ethernet Patch Cable / Patch Cord (2 meter)	25 nos.						
7	Information Outlet (IO Box) for LAN RJ45 Female Keystone Jack (Delivery and installation including Punching)	35 nos.						
8	Category 6 (Cat6) UTP LAN Cable (Delivery and installation)	1000 m						

Price Bid Format								
SI	Item	Qty	Rate (Rs.)	Amount (Rs.)	GST (%)	GST Amount (Rs.)	Total Amount including GST (Rs.)	Total Amount including GST in words
9	PVC Casing and Capping Pipe (Delivery and installation)	800 m						
	Total						*	

* This will be considered for evaluation of L1 bidder

Note:

- Price bid must be submitted in the letter head of the bidder and seal & signature is mandatory.
- Financial Bid/Price bid should be submitted in a separate envelope only – Cover-B

ANNEXURE – IX: CHECK LIST

SI No.	Cover A	Yes	No	Page No.
1	Court fee stamp of ₹ 8.25 or IPO of ₹10/- only			
2	Earnest Money Deposit (EMD) / Bid Security of ₹5,000/- submitted in form of Demand Draft.			
3	Forwarding Letter as per Annexure-I			
4	Check List as per Annexure-IX .			
5	Undertaking as per Annexure-II			
6	Particulars of the Bidder as per Annexure-III .			
7	Annual Turnover Statement for the past 3 financial years as per Annexure – IV			
8	Undertaking on fraud and corruption as per Annexure – V			
9	Agreed Terms & Conditions as per Annexure-VI .			
10	Power of Attorney, Resolution of Board etc., authorizing an officer of the bidding firm to sign the Tender documents as per Annexure – VII .			
11	Undertaking that the bidder is not blacklisted as per Annexure –XI .			
11	Documentary evidence for the constitution of the company/ Agency / Firm			
12	Registration & Incorporation Details or Trade License			
13	GST Registration Certificate.			
14	PAN Details			
15	Name, contact number of the Managing Director, CEO, Owner of the bidder.			
16	Attested copy of work order / completion certificate			
17	Signature and seal on each page of Bid Document			
18	Price Bid as per Annexure-VIII			

ANNEXURE - X: AGREEMENT FORMAT

THIS CONTRACT AGREEMENT is made

This day of month..... year.....

This contract agreement is valid for **1 year** from the date of signing of the agreement.

BETWEEN

(1) Name and Address of the Purchaser:

(2) Name and Address of the Supplier:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., [insert: brief description of goods and services] and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [insert: contract price in words and figures] (hereinafter called "the Contract Price")

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Condition of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and constructed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Special Conditions of Contract
 - (c) General Conditions of Contract
 - (d) Technical Requirements (including Technical Specifications)
 - (e) The Supplier's bid and original Price Schedules
 - (f) The Purchaser's Notification of Award (Order No)
 - (g) [Add here: **any other documents**]
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract price or such other sum as may become payable under the provisions of the Contract at the times and

in the manner prescribed by the Contract.

For and on behalf of

(National Health Mission, Assam)
(Authorized Representative)

Signature with Seal:

Name:

Designation: Mission Director,
National Health Mission, Assam

Address: Office of the Mission Director, National
Health Mission, Assam, Saikia Commercial
Complex, Christianbasti, Guwahati-
781005, Assam

In the presence of following witnesses:

1)

Signature:

Name:

Designation:
Address:

2)

Signature :

Name:

Designation:
Address:

For and on behalf of

(*Name of the Supplier*)
(Authorized Representative)

Signature with Seal:

Name:

Designation:

Address:

In the presence of following witnesses:

1)

Signature:

Name:

Designation:
Address:

2)

Signature :

Name:

Designation:
Address:

ANNEXURE-XI Undertaking

(To be provided in the clients letter head)

To,
The Mission Director,
National Health Mission, Assam

Tender No.

We, [*Name of the Bidder*], hereby declare that, as of the date of submission of this bid, we have not been blacklisted or debarred from participating in tenders by any Government or Semi-Government agency. Furthermore, we confirm that we are not currently blacklisted or debarred by any Central or State Government organization and are, therefore, eligible to participate in NHM Assam's Tender No. [*Tender Number*], dated [*Date*], for hiring of Light Passenger Vehicles.

SIGNATURE:

NAME & DESIGNATION :

DATE :

NAME & ADDRESS OF THE FIRM :